

ASTLEY PARISH COUNCIL

Chairman: Cllr Kate Lloyd
Vice Chair: Cllr H Mardell

Clerk: Lisa Harris
astleypc@hotmail.co.uk

15 May 2024

Dear Parish Councillor

You are summoned to attend the Annual Parish Council Meeting to be held on Wednesday 22 May 2024 to commence upon the conclusion of the Annual Parish Meeting, in Astley Village Hall.

Yours faithfully



Lisa Harris CiLCA
Clerk/RFO to Astley Parish Council

AGENDA	
01.24	Election of Chairman
02.24	Chairman to sign Declaration of Acceptance of Office
03.24	Election of Vice Chairman
04.24	Vice Chairman to sign Declaration of Acceptance of Office
05.24	Apologies for absence
06.24	Disclosable Pecuniary Interests a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. b) To consider any applications for dispensation.
07.24	Public Participation Session – a period of 15 minutes will be set aside for the public to speak, with a strict 5-minute limit per speaker. Members of the public may speak on matters appearing on the agenda. However, if a matter does not appear on the agenda, a written request should be submitted to the Clerk no later than 2 working days before the meeting.
08.24	To approve the Minutes of the Parish Council Meeting held on 20 March 2024
09.24	Clerk's report on matters arising since the Parish Council Meeting on 20 March 2024
10.24	To receive reports from a) Shropshire Councillor b) RAF Shawbury
11.24	To review and re-adopt Standing Orders

12.24	To review and re-adopt Financial Regulations
13.24	To review and re-adopt Code of Conduct
14.24	To receive and adopt the Risk Management Schedule
15.24	To receive and review the Asset Register as at 31/03/24
16.24	To appoint insurers for the period 01/06/24 – 31/05/25
17.24	<p>Annual Return for the year ended 31 March 2024</p> <p>Council to receive, approve and sign (as appropriate) the following:</p> <ul style="list-style-type: none"> a) Final bank reconciliation and accounts 2023/24 b) Internal Audit report 2023/24 (AGAR part 2 page 4) c) Certificate of Exemption (AGAR part 2 page 3) d) Annual Governance statement (AGAR part 2 page 5) e) Summary accounting statements (AGAR part 2 page 6)
18.24	<p>Current financial matters:</p> <ul style="list-style-type: none"> a) Payments - To approve outstanding accounts for payment b) Bank reconciliation to 12 May 2024
19.24	<p>Planning</p> <p>1. Decisions to note</p> <ul style="list-style-type: none"> a. Ref: 24/00379/CPE Address: Site Of Former Green Lane Cottage (Land North Of Greenfields And Hydrotherapy Centre) Green Lane Bings Heath Astley SY4 4BY Description: Lawful development certificate for existing use of land as C3 residential use Validated: 31 Jan 2024 Status: Not Lawful Application can be viewed on Shropshire Council's Planning Portal, or by clicking here b. Ref: 24/00469/TCA Address: Church House Astley Shrewsbury Shropshire ST4 4BP Description: Fell 1no Ash, 2no Hornbeam & Sorbus & crown reduce by 30% 2no Cherry within Astley Conservation Area Validated: 08 Feb 2024 Status: Consent By Right - Trees Application can be viewed on Shropshire Council's Planning Portal, or by clicking here c. Ref: 24/00667/DIS Address: Firs Farm Astley Shrewsbury Shropshire Description: Discharge of condition nos. 3 (Drainage) and 4 (Construction Environmental Management) attached to planning permission reference 23/05252/FUL – Erection of a General Purpose Agricultural Building Validated: 23 Feb 2024

	<p>Status: Granted</p> <p>Application can be viewed on Shropshire Council’s Planning Portal, or by clicking here</p> <p>2. Planning applications for consideration</p> <p>a. Ref: 24/01062/OUT</p> <p>Address: Wynnstay Group Plc Astley Park Battlefield Shrewsbury Shropshire SY4 4RT</p> <p>Description: Erection of warehouse building and new storage area</p> <p>Validated: 20 Mar 2024</p> <p>Status: Pending Consideration</p> <p>Application can be viewed on Shropshire Council’s Planning Portal, or by clicking here</p> <p>b. Ref: 24/01517/TCA</p> <p>Address: Applegarth Astley Shrewsbury Shropshire SY4 4BP</p> <p>Description: Fell 2no. Norway Spruce (T1 and T2) and 1no. Lawson Cypress (T3) within Astley Conservation Area</p> <p>Validated: 30 Apr 2024</p> <p>Status: Pending Consideration</p> <p>Application can be viewed on Shropshire Council’s Planning Portal, or by clicking here</p> <p>c. Ref: 24/01741/TCA</p> <p>Address: Church Farmhouse Astley Shrewsbury Shropshire SY4 4BP</p> <p>Description: Crown reductions by 20 percent of 1no. Bramley Apple (T1) and 1 no. Whitebeam (T2) within Astley Conservation Area</p> <p>Validated: 30 Apr 2024</p> <p>Status: Pending Consideration</p> <p>Application can be viewed on Shropshire Council’s Planning Portal, or by clicking here</p>
20.24	To receive any relevant updates from parish councillors
21.24	Highway matters
22.24	Correspondence
23.24	<p>Future agenda items</p> <p>Councillors’ opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for detailed debate or decision making.</p>
24.24	<p>Date of next meeting</p> <p>Wednesday 17 July 2024, Astley Village Hall at 7.00pm.</p>